



FRANKLIN COUNTY
BOARD OF COMMISSIONERS
373 S. High Street, 26th Floor
Columbus, Ohio 43215

J O B A N N O U N C E M E N T

POSITION TITLE: Government Affairs & Ethics Director (Non-Bargaining) **PCN:** 011300

REPORTS TO: Deputy County Administrator **P. R.:** N22

RESPONSIBILITIES: Primarily responsible for Franklin County legislative interests and programs at all levels of government, Federal, State and Local. Interact with additional special committees and organizations involved in legislative affairs to advance the County agenda. Perform legislative advocacy for the Board of Commissioners. Maintain ongoing contacts with government entities. Inform county administration and departments of legislative actions affecting county operations. Supervise personnel as assigned.

Provide testimony before legislative bodies as required. Provide legislative updates as directed. Proactively research policies to see what changes could be advantageous and which trends might negatively impact the County in the future. Provide technical assistance on Federal, State, County and Local legislation, proposals, and regulations. Effectively communicate, both orally and in writing, the County's policy interests. Prepare reports, overviews, and legislative analysis as needed. Oversee the County ethics program. Provide advice, training and guidance. Advise the Board on conflict of interest, gift rules, and financial disclosure matters. Oversee compliance to all applicable ethic rules.

Position also requires constituent outreach.

MINIMUM QUALIFICATIONS: Bachelor's Degree; Five (5) years of government or government affairs experience; knowledge of legislative, regulatory and political processes at the local, state and federal level.

PREFERRED QUALIFICATIONS: Law Degree, Masters, or related education and experience; Experience in compliance and/or ethics training; Experience working with or within the Ohio General Assembly and Ohio Executive Branch preferred.

SALARY: \$77,979.20/Minimum, salary to be based on qualifications and experience, plus a comprehensive benefits package. This position is Unclassified.

DATE POSTED: Tuesday, October 31, 2017

DEADLINE TO APPLY: Tuesday, November 28, 2017

If interested and to apply on-line, please go to:
<http://hr-boc.franklincountyohio.gov/job-openings/current-jobs.cfm>