



Franklin County Office on Aging
280 E. Broad Street, 3rd Floor
Columbus, OH 43215

J O B A N N O U N C E M E N T

WORKING TITLE: Quality Improvement Specialist (Non-Bargaining) **PCN:** 111505

SUPERVISOR: Quality Improvement Supervisor **P.R.:** N13

RESPONSIBILITIES: Assist with the coordination of all internal and external focused quality assurance and quality improvement activities. Monitor, evaluate, and train agencies providing health care services to older adults in their homes. Conduct official pre/post-certification and annual review site visits and audits at home health care agencies to determine compliance with contract requirements. Handle complaints, investigate, verify information, and make recommendations for resolution. Maintain accurate and up-to-date records and documentation in accordance with agency standards.

MINIMUM REQUIREMENTS: Bachelor's degree in Human Service or related field with two (2) years human service or related experience; or any equivalent combination of training and experience. **Preferred Requirements:** Licensed Social Worker. Experience working with older adults; demonstrated experience with problem solving, conflict management and group facilitation. Experience in program evaluation and quality improvement/quality assurance activities desired.

STARTING SALARY: \$21.48/hour, plus a comprehensive benefits package.
180 Day Probationary Period

DATE POSTED: Friday, September 1, 2017

DEADLINE TO APPLY: Thursday, September 14, 2015

If interested and to apply on-line, please go to:
<http://hr-boc.franklincountyohio.gov/job-openings/current-jobs.cfm>

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